



Grand Marais Public Library
104 2nd Avenue West | PO Box 280
Grand Marais, MN 55604-0280
Grandmaraislibrary.org | 218.387.1140

Agenda

Meeting of the Board of Trustees of the Grand Marais Public Library Thursday, February 27, 2025

Call to Order: 5:00 PM

Location: Grand Marais Public Library

A. Roll Call and Introduction of Visitors

B. Approve Consent Agenda

- Approve Agenda
- Approve Minutes
- Approve Payment of Bills

D. Library Friends of Cook County: Liaison Report

E. Library Director's Report: Amanda St. John, Library Director

F. Communications

- ASHP receipt
- SPMNF Fund Statement
- MN Star Tribune news article: Libraries as valuable public resources

G. Old Business

- Director's Review

H. New Business

- Computer quotes
- Emergency Exit quotes

The Grand Marais Public Library increases knowledge, inspires creativity, removes barriers, and builds community across Cook County.



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Minutes

Meeting of the Board of Trustees of the Grand Marais Public Library Thursday, January 23, 2025

Garry called the meeting to order at: 5:00 PM
Location: Grand Marais Public Library

A. Roll Call and Introduction of Visitors

Trustees Present:

Michael Garry, President, Trustee
Kevin LeVoir, Vice President, Trustee
Dave Mills, Secretary, Trustee
Nancy Giguere, Trustee
Enno Limvere, Trustee
Sue McCloughan, Trustee
Sara McManus, Trustee (arrived 5:03)
Amanda St John, Library Director
Ryan Leng, Librarian

B. Oath of Office / Nominations for Slate of Officers

Garry led the trustees in a unison recital of the library board's oath of office.
Each trustee signed and submitted their conflict of interest forms.
Nominations were made for slate of officers.

The trustees voted unanimously for the slate of officers.

- McManus as President
- LeVoir as Vice President
- Limvere as Secretary

C. Approve Consent Agenda

Approve Agenda
Approve Minutes
Approve Payment of Bills

Garry moved to approve the consent agenda. Giguere seconded. Approved unanimously.

D. Library Friends of Cook County: No report.

E. Library Director's Report:

- 1/3rd more air source heat pumps were installed. The project will be completed January 27 - 28.
- Clerk Evelyn Coffin curates engaging book displays that, in 2024, circulated over 500 materials.
- Clerk Catherine Magi resigned. Applications for the position are being reviewed.



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- St. John introduced Ryan Leng as the new minute-taker at board meetings. Leng reported on upcoming programs.

F. Communications: No discussion.

G. Old Business

Director's Review

- Trustees discussed three review tool drafts. Evaluation metrics, scoring methods, and how the Board's review could align with the City's process were considered. Trustees deliberated where the boundary is between an HR review and the board's review of library performance because it affects whether the meeting is closed.
- Garry relayed a message from City Administrator Mike Roth that the library board is an advisory board, even though on paper it says it is a governing board. Trustees discussed that the board seems to act as a hybrid or primarily advisory.
- The board decided to reflect on the three drafts for the next meeting.

H. New Business

Safety Improvements Discussion

- St. John presented on the public safety incidents that occurred in 2024 and how they reduced sense of safety among staff and patrons. She detailed feedback received from multiple agencies and discussed the different approaches and tools they suggested. St. John explained how the changes might impact user experience.
- Trustees discussed that the emergency exit door provides another way out, cameras are useful after the fact of a crime, and that the bathrooms should be considered. The idea of controlled-access doors were regarded as logistically difficult, cutting against the spirit of a small town public library, unless used for emergency lockdown. Trustees encouraged staff to pursue staff input in priority of expert standard procedures and to explore options rather than assess Cost versus Safety.
- St. John stated that she will install security cameras outside the library, and install an emergency exit in the southwest corner of the building. Preservation of natural light was discussed regarding the exit.
- **Limvere moved to prioritize safety improvements over strategic planning. McCloughan seconded. The motion passed unanimously.**

McManus adjourned the meeting at 6:44 p.m.

The Grand Marais Public Library increases knowledge, inspires creativity, removes barriers, and builds community across Cook County.



Bills

1/3/2024	Acct.#	Description	Category	Expense	Comments
	211				
		Metro Sales	310	\$ 74.20	INV2669163
		Vestis	310	\$ 138.51	#2630372136
		Amazon	437	\$ 37.91	143N-HMGG-P7XC
		Amazon	449	\$ 639.92	1KYR-63NV-K461
		Ingram	435	\$ 519.21	#84055435
		Como Oil	217	\$ 539.16	#1515678258
	211				
	SUBTOTAL			\$ 1,948.91	
	215				
	\$ -				
	215				
	SUBTOTAL			\$ -	
	\$ -	TOTAL		\$1,948.91	



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1/22/2025	Acct.#	Description	Category	Expense	Comments
	211				
		ALS	449	\$ -	Automation costs paid for us by ALS are \$7,500
		Amazon Biz	200	\$ 109.88	1D1Y-33LH-GYYH
		Buck's Hardware	200	\$ 20.64	#10528909
		Petty Cash	322	\$ 43.80	
		City of Grand Marais	380	\$ -	Credit from rebate
		Ingram	435	\$ 204.27	#86082125
		Ingram	435	\$ 466.03	#85810400
		Ingram	435	\$ 228.54	#86034464
		Ingram	437	\$ 41.23	#86034464
	SUBTOTAL			\$ 1,114.39	
	215				
		Ingram	447	\$ 53.19	#86082125
		Big Lake	447	\$ 38.93	#D159
		North House Folk School	447	\$ 25.00	#562
		Amazon	447	\$ 172.98	1QJ7-96ND-4YY1
		Amazon	447	\$ 112.39	1M7H-DFR6-TDHF
		Amazon	449	\$ 79.99	1RCV-GN9H-V9YV
		Amazon	449	\$ 117.58	1X19-34HH-MTHN
		Sundew Tech	449	\$ 728.00	Billed 1/15/2025
		Sundew Tech	449	\$ 930.00	Billed 12/30/24
	\$ -				
	SUBTOTAL			\$ 2,258.06	
	\$ -	TOTAL		\$3,372.45	



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Date	Acct.#	Description	Category	Expense	Comments
2/5/2024					
	211				
		Amazon Biz	200	\$ 63.48	1NPG-HHW3-C6TD
		Amazon Biz	200	\$ 71.87	1G7C-79X3-3K4V
		Metro Sales	310	\$ 140.90	INV2694094
		Vestis	310	\$ 168.36	#2630382442
		Ingram	435	\$ 239.88	#86373504
		Ingram	435	\$ 201.63	#86437524
		Ingram	435	\$ 480.94	#86286488
		MN Star Trib	437	\$ 132.11	Invoice date 01/19/25
	0				
	211 SUBTOTAL			\$ 1,499.17	
	215				
		Ingram	447	\$ 27.38	#86437524
		Ingram	447	\$ 16.80	#86286488
	\$ -				
	215 SUBTOTAL			\$ 44.18	
	\$ -	TOTAL		\$1,543.35	



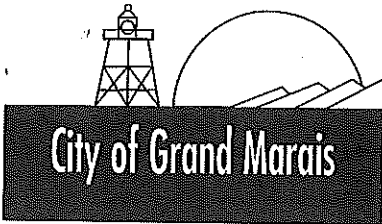
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Date	Acct.#	Description	Category	Expense	Comments
2/18/2025					
	211				
	VISA				
		Demco	200	\$ 75.60	#7601732
		Arrowhead Broadband	321	\$ 203.67	Billed 2/5/25
		City of GM Utilities	380	\$ -	ASHP Rebate applied
		Ingram	435	\$ 232.98	#86658930
		Ingram	435	\$ 457.36	#86568909
	0				
	211 SUBTOTAL			\$ 969.61	
	215				
		Nordic Electric	220	\$ 1,172.58	#18929
		Arrowhead Lib Sys.	447	19.54	#00015253
		Sundew Tech	449	243.96	Billed 2/14/25
		Twin Ports Custom Clim.	45508-580	\$37,000.00	#55100
	\$ -				
	215 SUBTOTAL			\$38,436.08	
	\$ -	TOTAL		\$39,405.69	

CITY OF GRAND MARAIS INVESTMENTS

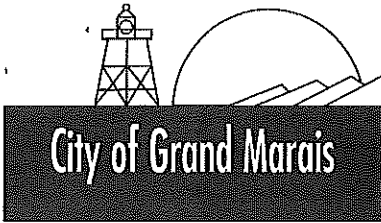
December 2024

FUND	INVESTMENT	DATE OF PURCHASE	MATURITY DATE	INTEREST RATE	BEGINNING BALANCE	PURCHASE	INTEREST RECEIVED	REDEMPTION	ENDING BALANCE	
215- Library Restricted										
LMCIT	4M Fund			3.48%	48,938.58		187.12		49,125.70	215-10101
M. Lacey	NSFCU	09/23/04		0.35%	18,400.11		7.79		18,407.90	215-10101
Patronsage R	NSFCU			10.00%	2,494.13		20.22		2,514.35	215-10101
SSB	SECSB MM			0.90%	140,795.83		49.37		140,845.20	215-10104
LMCIT	4M Fund			3.48%	135,385.82		517.68		135,903.50	215-10104
									\$346,796.65	
									70,047.95	215-10101
									276,748.70	215-10104



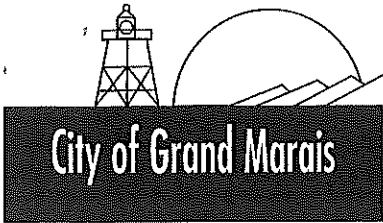
CITY OF GRAND MARAIS
City of Grand Marais Balance Sheet
 Current Period: December 2024

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	2024 YTD Bal
211 LIBRARY						
LIBRARY						
G 211-10100 Cash	\$265,894.16	\$1,150.46	\$33,489.24	\$451,025.63	\$422,718.02	\$294,201.77
G 211-10200 Petty Cash	\$23.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23.00
G 211-11500 Accounts Receiv	\$0.00	\$0.00	\$0.00	\$14.99	\$14.99	\$0.00
G 211-11800 Return Checks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 211-15500 Prepaid Items	\$6,319.32	\$0.00	\$0.00	\$0.00	\$0.00	\$6,319.32
G 211-20200 Accounts Payabl	-\$2,667.79	\$0.00	\$0.00	\$2,667.79	\$0.00	\$0.00
G 211-20202 Accounts Payabl	-\$15,573.10	\$0.00	\$0.00	\$0.00	\$0.00	-\$15,573.10
G 211-20800 Taxes Due (Stat	-\$39.00	\$36.00	\$29.64	\$573.00	\$493.28	\$40.72
G 211-25300 Unassigned Fun	-\$247,638.08	\$33,453.24	\$1,120.82	\$422,130.03	\$453,185.15	-\$278,693.20
G 211-25301 Nonspendable F	-\$6,318.51	\$0.00	\$0.00	\$0.00	\$0.00	-\$6,318.51
LIBRARY	\$0.00	\$34,639.70	\$34,639.70	\$876,411.44	\$876,411.44	\$0.00
211 LIBRARY	\$0.00	\$34,639.70	\$34,639.70	\$876,411.44	\$876,411.44	\$0.00



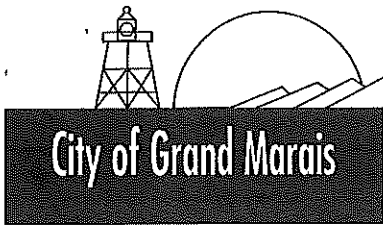
CITY OF GRAND MARAIS
City of Grand Marais Balance Sheet
 Current Period: December 2024

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	2024 YTD Bal
215 LIBRARY RESTRICTED FUND						
LIBRARY RESTRICTED FUND						
G 215-10100 Cash	-\$11,046.42	\$0.27	\$5,017.48	\$25,313.69	\$49,569.05	-\$35,301.78
G 215-10101 MONEY MARKET	\$67,452.80	\$215.13	\$0.00	\$2,795.15	\$200.00	\$70,047.95
G 215-10102 CASH-RESTRICT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 215-10104 Cash - Reserve	\$269,450.49	\$567.05	\$0.00	\$7,298.21	\$0.00	\$276,748.70
G 215-11500 Accounts Receiv	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	\$0.00
G 215-15500 Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 215-20200 Accounts Payabl	-\$182.56	\$0.00	\$0.00	\$182.56	\$0.00	\$0.00
G 215-20700 Due to Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 215-25300 Unassigned Fun	-\$4,633.50	\$5,017.48	\$215.40	\$44,871.81	\$24,056.40	\$16,181.91
G 215-25301 Nonspendable F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 215-25306 Retricted Fund B	-\$34,643.78	\$0.00	\$0.00	\$0.00	\$0.00	-\$34,643.78
G 215-25307 Unassigned-Hma	-\$240,298.53	\$0.00	\$567.05	\$7,082.24	\$11,368.21	-\$244,584.50
G 215-25320 Asd Fd-Carpet	-\$32,250.00	\$0.00	\$0.00	\$0.00	\$2,000.00	-\$34,250.00
G 215-25328 Asd Fd-Lib Impr	-\$14,198.50	\$0.00	\$0.00	\$0.00	\$0.00	-\$14,198.50
LIBRARY RESTRICTED FUND	\$0.00	\$5,799.93	\$5,799.93	\$87,543.66	\$87,543.66	\$0.00
215 LIBRARY RESTRICTED FUN	\$0.00	\$5,799.93	\$5,799.93	\$87,543.66	\$87,543.66	\$0.00



CITY OF GRAND MARAIS
City of Grand Marais Revenue Guideline
 Current Period: December 2024
 Current Qtr: 4

F Account Descr	2024 Budget	December 2024 Amt	2024 YTD Amt	2024 YTD Balance	2024 % of Budget	2023 YTD Amt
211 LIBRARY						
00000 General Departments						
R 211-00000-33100 Federal Grants an	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 211-00000-33620 Other County Gra	\$203,468.00	\$0.00	\$202,469.00	\$999.00	99.51%	\$201,225.00
R 211-00000-34109 Miscellaneous Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 211-00000-35103 Library Fines	\$0.00	\$0.75	\$133.40	-\$133.40	0.00%	\$131.39
R 211-00000-36222 Copies Charged	\$5,000.00	\$373.01	\$6,759.69	-\$1,759.69	135.19%	\$5,838.37
R 211-00000-36224 Book Replacement	\$0.00	\$31.95	\$542.01	-\$542.01	0.00%	\$506.83
R 211-00000-36225 Library Card Repla	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 211-00000-36226 Out of State Libra	\$0.00	\$0.00	\$62.68	-\$62.68	0.00%	\$10.00
R 211-00000-36230 Contributions and	\$0.00	\$15.00	\$1,809.60	-\$1,809.60	0.00%	\$1,571.33
R 211-00000-36231 Other Grants	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 211-00000-36239 ALS Crossover Rei	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 211-00000-36243 ALS Postage Reim	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 211-00000-39201 Transfer from Gen	\$232,825.00	\$0.00	\$232,825.00	\$0.00	100.00%	\$230,429.00
R 211-00000-39206 Transfer From Ha	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 211-00000-39210 Transfer From Lib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
00000 General Departments	\$441,293.00	\$420.71	\$444,601.38	-\$3,308.38		\$439,711.92
211 LIBRARY	\$441,293.00	\$420.71	\$444,601.38	-\$3,308.38		\$439,711.92



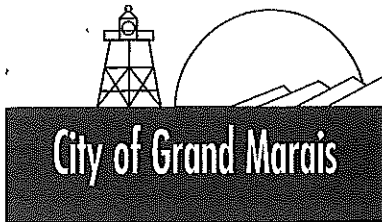
CITY OF GRAND MARAIS

City of Grand Marais Revenue Guideline

Current Period: December 2024

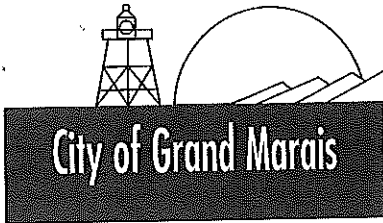
Current Qtr: 4

F Account Descr	2024 Budget	December 2024 Amt	2024 YTD Amt	2024 YTD Balance	2024 % of Budget	2023 YTD Amt
215 LIBRARY RESTRICTED FUND						
00000 General Departments						
R 215-00000-33620 Other County Gra	\$1,000.00	\$0.00	\$1,000.00	\$0.00	100.00%	\$1,000.00
R 215-00000-36210 Interest Earnings	\$0.00	\$215.40	\$2,598.74	-\$2,598.74	0.00%	\$2,845.51
R 215-00000-36230 Contributions and	\$0.00	\$0.00	\$13,173.00	-\$13,173.00	0.00%	\$3,909.00
R 215-00000-36231 Other Grants	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,271.00
R 215-00000-36236 Minnesota Founda	\$0.00	\$0.00	\$1,609.41	-\$1,609.41	0.00%	\$1,327.91
R 215-00000-36238 Margret Lacey Me	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
R 215-00000-36239 ALS Crossover Rei	\$0.00	\$0.00	\$4,805.50	-\$4,805.50	0.00%	\$2,233.25
R 215-00000-36240 Insurance Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$66,080.98
R 215-00000-36242 ALS Best Sellers Pl	\$0.00	\$0.00	\$744.53	-\$744.53	0.00%	\$0.00
R 215-00000-39201 Transfer from Gen	\$1,000.00	\$0.00	\$1,000.00	\$0.00	100.00%	\$1,000.00
R 215-00000-39205 Transfer From Lib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
00000 General Departments	\$2,000.00	\$215.40	\$24,931.18	-\$22,931.18		\$80,667.65
45508 Special Collections						
R 215-45508-36210 Interest Earnings	\$0.00	\$567.05	\$7,298.21	-\$7,298.21	0.00%	\$6,814.16
R 215-45508-39206 Transfer From Ha	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
45508 Special Collections	\$0.00	\$567.05	\$7,298.21	-\$7,298.21		\$6,814.16
215 LIBRARY RESTRICTED FUND	\$2,000.00	\$782.45	\$32,229.39	-\$30,229.39		\$87,481.81



CITY OF GRAND MARAIS
City of Grand Marais Expenditure Guideline
 Current Period: December 2024

F Account Descr	2024 Budget	December 2024 Amt	2024 YTD Amt	2024 Balance	2024 % of Budget	2023 YTD Amt
211 LIBRARY						
45500 Libraries (GENERAL)						
2 E 211-45500-101 Salary (Full-Time Em	\$177,757.00	\$13,811.53	\$175,531.77	\$2,225.23	98.75%	\$117,252.51
2 E 211-45500-103 Salary (Part-Time Em	\$100,220.00	\$6,944.68	\$85,698.80	\$14,521.20	85.51%	\$99,419.38
2 E 211-45500-105 Overtime	\$0.00	\$0.00	\$1,764.99	-\$1,764.99	0.00%	\$1,634.95
2 E 211-45500-109 Salary(Maintenance)	\$2,000.00	\$143.10	\$898.43	\$1,101.57	44.92%	\$1,832.46
2 E 211-45500-111 Salary - Clean	\$6,960.00	\$413.04	\$4,071.37	\$2,888.63	58.50%	\$4,810.76
2 E 211-45500-121 PERA	\$21,520.00	\$1,598.44	\$20,092.42	\$1,427.58	93.37%	\$16,376.04
2 E 211-45500-122 FICA	\$17,790.00	\$1,254.25	\$15,930.68	\$1,859.32	89.55%	\$13,317.81
2 E 211-45500-125 Medicare	\$4,285.00	\$293.34	\$3,725.71	\$559.29	86.95%	\$3,114.62
2 E 211-45500-131 Employer Paid Health	\$28,316.00	\$3,285.52	\$35,103.39	-\$6,787.39	123.97%	\$17,953.74
2 E 211-45500-133 Employer Paid Life	\$495.00	\$29.59	\$367.06	\$127.94	74.15%	\$289.33
2 E 211-45500-140 Unemployment Comp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 211-45500-150 Worker s Comp (GEN	\$2,250.00	-\$177.29	\$1,353.34	\$896.66	60.15%	\$1,594.04
2 E 211-45500-200 Office Supplies (GEN	\$4,500.00	\$372.10	\$4,209.24	\$290.76	93.54%	\$4,860.98
2 E 211-45500-217 Heating Fuel	\$4,200.00	\$499.63	\$2,198.24	\$2,001.76	52.34%	\$3,224.82
2 E 211-45500-220 Repair/Maint Supply (\$600.00	\$0.00	\$1,350.21	-\$750.21	225.04%	\$1,177.40
2 E 211-45500-221 Equipment Parts/Buili	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$120.22
2 E 211-45500-310 Service Agreements	\$5,000.00	\$692.30	\$10,549.11	-\$5,549.11	210.98%	\$8,658.91
2 E 211-45500-321 Telephone	\$2,100.00	\$201.97	\$2,226.00	-\$126.00	106.00%	\$2,327.28
2 E 211-45500-322 Postage	\$75.00	\$0.00	\$18.33	\$56.67	24.44%	\$85.80
2 E 211-45500-330 Transportation/Schoo	\$4,500.00	\$525.04	\$2,357.49	\$2,142.51	52.39%	\$4,636.33
2 E 211-45500-340 Advertising	\$500.00	\$0.00	\$331.50	\$168.50	66.30%	\$289.00
2 E 211-45500-360 Insurance (GENERAL	\$15,000.00	-\$522.82	\$8,977.75	\$6,022.25	59.85%	\$8,338.21
2 E 211-45500-380 Utility Services (GENE	\$7,000.00	\$460.31	\$5,613.28	\$1,386.72	80.19%	\$6,334.38
2 E 211-45500-428 Cash Short	\$0.00	\$0.00	\$7.51	-\$7.51	0.00%	\$0.00
2 E 211-45500-430 Miscellaneous (GENE	\$300.00	\$0.00	\$190.09	\$109.91	63.36%	\$250.01
2 E 211-45500-435 Books, Periodicals	\$28,500.00	\$2,439.89	\$27,720.95	\$779.05	97.27%	\$26,397.57
2 E 211-45500-436 Membership Dues	\$575.00	\$0.00	\$200.00	\$375.00	34.78%	\$395.00
2 E 211-45500-437 Audio Visual / DVD	\$3,600.00	\$488.51	\$2,253.03	\$1,346.97	62.58%	\$4,289.78
2 E 211-45500-440 Other Physical Items	\$250.00	\$0.00	\$203.98	\$46.02	81.59%	\$253.60
2 E 211-45500-444 Electronic Books, Peri	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 211-45500-449 Automation	\$1,000.00	\$0.00	\$601.59	\$398.41	60.16%	\$1,727.02
2 E 211-45500-520 Capital Outlay (Buildi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 211-45500-580 Capital Outlay (Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
45500 Libraries (GENERAL)	\$439,293.00	\$32,753.13	\$413,546.26	\$25,746.74		\$350,961.95
211 LIBRARY	\$439,293.00	\$32,753.13	\$413,546.26	\$25,746.74		\$350,961.95



CITY OF GRAND MARAIS
City of Grand Marais Expenditure Guideline
 Current Period: December 2024

F Account Descr	2024 Budget	December 2024 Amt	2024 YTD Amt	2024 Balance	2024 % of Budget I	2023 YTD Amt
215 LIBRARY RESTRICTED FUND						
45500 Libraries (GENERAL)						
2 E 215-45500-200 Office Supplies (GEN	\$0.00	\$73.00	\$1,412.86	-\$1,412.86	0.00%	\$1,045.09
2 E 215-45500-220 Repair/Maint Supply (\$0.00	\$0.00	\$7,784.55	-\$7,784.55	0.00%	\$801.89
2 E 215-45500-221 Equipment Parts/Buili	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$274.39
2 E 215-45500-225 Landscaping Material	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 215-45500-304 Attorney(Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 215-45500-330 Transportation/Schoo	\$0.00	\$0.00	\$3,444.46	-\$3,444.46	0.00%	\$59.00
2 E 215-45500-430 Miscellaneous (GENE	\$0.00	\$0.00	\$100.00	-\$100.00	0.00%	\$0.00
2 E 215-45500-435 Books, Periodicals	\$0.00	\$0.00	\$80.15	-\$80.15	0.00%	\$1,379.28
2 E 215-45500-436 Membership Dues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 215-45500-437 Audio Visual / DVD	\$0.00	\$0.00	\$450.00	-\$450.00	0.00%	\$600.00
2 E 215-45500-438 Donations-Other Org	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 215-45500-444 Electronic Books, Peri	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 215-45500-447 Programming	\$0.00	\$0.00	\$5,577.40	-\$5,577.40	0.00%	\$5,184.58
2 E 215-45500-449 Automation	\$0.00	\$2,244.48	\$3,213.17	-\$3,213.17	0.00%	\$12,926.90
2 E 215-45500-520 Capital Outlay (Buildi	\$2,000.00	\$2,700.00	\$19,649.00	-\$17,649.00	982.45%	\$41,542.20
2 E 215-45500-560 Capital Outlay (Furnit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 215-45500-580 Capital Outlay (Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 215-45500-590 Capital Outlay Books	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 215-45500-711 Transfer to Library Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
45500 Libraries (GENERAL)	\$2,000.00	\$5,017.48	\$41,711.59	-\$39,711.59		\$63,813.33
45508 Special Collections						
2 E 215-45508-228 Repair & Maintenanc	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 215-45508-302 Architects Fees	\$0.00	\$0.00	\$2,035.00	-\$2,035.00	0.00%	\$0.00
2 E 215-45508-520 Capital Outlay (Buildi	\$0.00	\$0.00	\$3,012.24	-\$3,012.24	0.00%	\$0.00
2 E 215-45508-523 Capital Outlay (Land)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 215-45508-560 Capital Outlay (Furnit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 215-45508-580 Capital Outlay (Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
45508 Special Collections	\$0.00	\$0.00	\$5,047.24	-\$5,047.24		\$0.00
215 LIBRARY RESTRICTED FUND	\$2,000.00	\$5,017.48	\$46,758.83	-\$44,758.83		\$63,813.33

Twin Ports Custom Climate

1328 Oakes Ave
Superior, WI 54880

Invoice

Invoice # 55100

S.O. # 69605

Office 715-392-8333

PAST DUE

Bill To

Grand Marais Library
104 2nd Ave W
Grand Marais, MN 55604



Date	2/6/2025	Rep	Due Date	Location	Service Request
Terms	50% Down / 50...	IOS	2/6/2025		

Serving All Your Commercial / Residential HVAC & Refrigeration Needs

Item	Description	Qty	Amount
AC Install	<p>Installation of Ductless A/C - Heat Pump Systems - Mitsubishi - Maximum capacity 2.5 ton - Three Indoor units, One Outdoor unit - System is operational down to -13 degrees. (Qty of 2 Systems)</p> <p>Hyper Heat Unit Cold Climate</p> <ul style="list-style-type: none"> - 3 zone system with one outdoor unit - Model # MXZ-3C30NAHZ4-U1 - 12000 BTU max Unit for Zone 1. - 12000 BTU max Unit for Zone 2. - 12000 BTU max Unit for Zone 3. <p>Model number indoor - MSZ-GS12NA-U1.</p> <ul style="list-style-type: none"> - Outdoor unit to be set on pad and stand or wall bracket - 7 Year Compressor and 5 Year Parts Warranty by Registration with Manufacturer. * Excluding Remote Control (1 year Warranty) - All refrigeration piping specialties as required. - All local sales taxes are included. - Inspection fees included, if applicable. <p>Existing refrigerant lines have been confirmed to be installed inside the wall. We will utilize an RX11 flush kit.</p> <p>Please Provide Tax Exemption if Applicable</p>	1	39,200.00

Subtotal

Sales Tax (6.875%)

Total

Payments/Credits

Balance Due

Please add 4% Surcharge for All Credit Card Payments

A collection fee of 35% is Added to Balances Over 90 Days

Late Fees of 1.5% Will Be Applied to All Past Due Accounts or The Maximum Amount Allowed by State Law.

From Our Family to Yours - We Truly Appreciate Your Business!

Twin Ports Custom Climate

1328 Oakes Ave
Superior, WI 54880

Invoice

Invoice # 55100

S.O. # 69605

Office 715-392-8333

PAST DUE

Bill To

Grand Marais Library
104 2nd Ave W
Grand Marais, MN 55604



Date	2/6/2025	Rep	Due Date	Location	Service Request
Terms	50% Down / 50...	IOS	2/6/2025		

Serving All Your Commercial / Residential HVAC & Refrigeration Needs

Item	Description	Qty	Amount
Discount	Discount - This quote is to replace one of the two remaining tri--zone systems. Additional discount can be applied, if both remaining tri--- zone systems are being replaced at the same time. Additional rebates through Grand Marais Public Utilities maybe available. 1/6 - Completed as quoted (1st portion). Erik & Justin 1/27 - Completed as quoted (2nd portion). Erik & Justin		-2,200.00

Please add 4% Surcharge for All Credit Card Payments
A collection fee of 35% is Added to Balances Over 90 Days
Late Fees of 1.5% Will Be Applied to All Past Due Accounts or The Maximum Amount Allowed by State Law.

Subtotal	\$37,000.00
Sales Tax (6.875%)	\$0.00
Total	\$37,000.00
Payments/Credits	\$0.00
Balance Due	\$37,000.00

From Our Family to Yours - We Truly Appreciate Your Business!

Amanda St John
104 2nd Avenue West
PO Box 280
Grand Marais, MN 55604



Fund Statement

December 1, 2024 - December 31, 2024

Prepared on: January 31, 2025

101 Fifth Street East, Suite 2400
Saint Paul, MN 55101

651.224.5463 | philanthropy@spmcf.org

Enclosed are the statements for the following fund(s):

Fund Name	Fund #	Legacy Fund #
The Grand Marais Public Library Endowment Fund	182315	5330

Thank you for choosing the Saint Paul & Minnesota Foundation for your philanthropic goals.

To access your fund online, please visit the DonorView website at <https://spmfi.phiview.com/spmf>.

For questions about this statement, please contact:
 Mariah Brook 651-325-4269 mariah.brook@spmcf.org

Fund Activity Summary

Beginning Balance (December 1, 2024)	\$46,497.46
Contributions	
Contributions	\$250.00
Grants	
Grants Paid	\$0.00
Grants Returned ¹	\$0.00
Investments	
Interest & Dividends	\$92.97
Realized & Unrealized Gain (Loss) ²	(\$800.63)
Administrative Fees	
Administrative Fees ³	\$0.00
Other Income (Expense) ⁴	
Other Income	\$0.00
Other (Expense)	\$0.00
Ending Balance (December 31, 2024)	\$46,039.80
Approved Grants to be Paid at a Future Date	\$0.00
Uncommitted Balance ⁵	\$46,039.80

Contributions

Date	Donor	Description	Amount
12/23/2024	Ogle, Kathleen M	Cash	\$250.00
Total			\$250.00

Investment Holdings and Performance ^{6 7 8}

Asset Detail	\$	%	YTD	1 Year	3 Year	5 Year
SPMF Multi-Asset Endowment Portfolio	\$46,039.80	100.00				

Total **\$46,039.80**

Available to Grant

Amount Available to Grant Carried Over from Previous Year	\$0.00
Available to Grant Calculated for Current Year	\$1,719.77
Administrative Fees	(\$309.56)
Grants (Paid) Returned in Current Year	(\$1,410.21)
Amount Available to Grant as of December 31, 2024	\$0.00
Grants Scheduled to Be Paid in the Current Year	\$0.00
Pending Amount Available to Grant as of December 31, 2024	\$0.00

Fund Statement Terms

Please note: some definitions outlined below may not be applicable for your Fund.

1. Grants returned is when a grant payment is returned to the Foundation and added back to a fund. Grants may be returned for a variety of reasons (e.g. the organization is unable to accept the funds or use the funds for the specified purpose).
2. Realized & unrealized gain (loss) may include gains or losses from the sale of assets in the investment portfolio(s) in which your fund is invested; gains or losses from a stock or mutual fund gift between the time it was received in our account and when it was sold; changes in the market value associated with the investment holdings in the investment portfolio(s) in which your fund is invested. These gains or losses are net of investment management expenses in the investment portfolio(s) in which your fund is invested. Investment expenses are the costs for related staff time, investment consultants, investment software, and taxes. Investment expenses are assessed monthly.
3. Administrative fees are assessed to cover the expenses of managing and maintaining funds and related staff time. Administrative fees allow the Saint Paul & Minnesota Foundation to continue our work in inspiring generosity, investing in community-led solutions, and advancing equity. For nonpermanent funds, administrative fees are assessed quarterly in the month after the previous quarter for most funds. For permanent funds, administrative fees are assessed annually in the first quarter of the year.
4. Other income (expense) is where accounts receivable and other credits or expenses are listed (e.g. Program Related Investment (PRI) interest, investment transfers).
5. Uncommitted balance is the total of fund assets less any grants scheduled.
6. Investment holdings are the different investment portfolios or accounts in which a fund may have assets. The holdings percentages may differ from selected investment allocations due to the nature and timing of investments and assets moving into and out of a fund. Visit the DonorView website to see or change investment allocations, if applicable.
7. Investment performance is the overall performance for the investment portfolio(s) in which your fund is invested. Performance detail is shown in the quarterly statement.
8. Cash balances are short-term in nature and do not include money market investments. A positive cash amount is the result of a gift waiting to be invested in the fund's selected investment portfolio(s). A negative cash amount is a grant and/or fee that was paid during the month and will be moved out of the fund's investment portfolio(s). Cash transactions occur on the 1st business day of the month. This may not be applicable in a statement if there is no such activity in the fund during the statement timeframe.

BUSINESS



Subscribe

Minnesota's 141 public libraries are a valuable and free public resource for so much more than just physical media, including meeting rooms and online education.

By Hussein Abulamzi
For the Minnesota Star Tribune

JANUARY 27, 2025 AT 6:01AM



Illustration by Kim Maxwell Vu, The Minnesota Star Tribune (Kim Maxwell Vu)

ADVERTISEMENT



For many adults, interaction with a library ended sometime around when their education did.

These institutions can carry with them both fond memories of picking out colorful picture books as a kid and stressful recollections of late-night studying sessions before a college final.

But those who aren't regular visitors at any of Minnesota's 141 public libraries are missing out on a valuable and free public resource for so much more than just physical media.

The Hennepin County Public Library system welcomed four million visitors in 2024 alone, according to Scott Duimstra, library director. Many already know how a library membership can save money by checking out books instead of buying them. But there are even more creative ways, ranging from rent-free meeting spaces to free online courses that would cost hundreds of dollars otherwise.

Here are six ways to maximize the value of your library card:

Meet up

The second floor of the Ramsey County Library in Roseville houses a large computer hub, the corners of it opening into cozy study rooms fitting up to four people. Any patron is welcome to use an unoccupied room for four hours, which comes with the library's free Wi-Fi.

The library can fit bigger groups as well, at no cost, but those larger rooms require a reservation. [Community Program Rooms](#) can fit anywhere from 10 to 120 people, and they are available at most of the Ramsey County Library's locations.

Public library meeting spaces offer a middle ground between staying at home for remote work and going to cafes or coworking spaces. According to [Owl Lab](#), coworking spaces can range from day passes at \$20 to a private office space at \$350 per month.

"[The public library] is a space where you can come as you are, and you don't have to spend money to be there," said Lauren Howard, a Ramsey County librarian. "... It's great to put those differences aside and utilize something we can use together. ... There's something for everyone there."



Laurel Christophersen and Brian Kokesch collaborate at the puzzle table at the Westonka library in Westonka, Minn., in January. (Richard Tsong-Taatarii/The Minnesota Star Tribune)

SmART passes

You don't have to even go to the library to save money, though. If you have a library card, which you can request for free [online](#) or in person, you could save a lot of money on art, concert and theater admission in the Twin Cities metro through smART passes.

The Metropolitan Library Service Agency (MELSA), which connects the eight library systems in the Twin Cities, runs the smART program. The program allows metro-area residents more accessibility to art shows by giving them two free passes. Members of the Anoka, Carver, Dakota, Hennepin, Ramsey, St. Paul, Scott and Washington County Libraries are eligible for those passes.

Simply go to [the program's website](#) and put in your library card information to receive tickets to events at the partnering institutions. A smART pass to a Park Square Theatre show can save you \$25 to \$60, for example. Other program partners include Bloomington Symphony Orchestra, Children's Theatre Company and First Avenue.

"In the summer of 2024, 16,528 [Ramsey County Library patrons] used the smART pass. ... Two free tickets help families decrease cost, or you can bring a friend," Duimstra said. "It's been highly successful feedback we have received. SmART pass is not only a way to save money but a way to think differently of your library card."

Online education

[Udemy](#), an online service accessible for free to Ramsey County Library patrons, offers more than 6,000 online courses in multiple languages.

Using her library card, Howard, the Ramsey County librarian, said she relies on UdeMy to complement her ongoing postgraduate education. Taking the classes that way translates to saving hundreds of dollars on college credit hours. Without a library card, for example, a UdeMy Python programming masterclass can cost as much as \$199.99.

Additionally, most public libraries have access to [Libby](#). Libby is a free app anyone can download to access digital content through their public library, like e-books, audiobooks and magazines, for example. You have to do little else than entering your library card information to begin using the service.

Patrons can check out items for seven, 14 or 21 days or place a hold on already checked-out items, just like how they would at the library. The service is especially useful when traveling because it allows for light packing and is still available while overseas.

The public library might also have access to several research databases, which range from ArchiveGrid to CustomGuide. According to its webpage, [ArchiveGrid](#) is a database housing more than seven million “records describing archival materials, bringing together information about historical documents, personal papers, family histories and more.” Alternatively, there are databases like [CustomGuide](#), which collects “interactive, guided tutorials, including computer basics and operating systems and software from Microsoft and Mac.”

Browse the public library’s web page on databases or stop by the information desk to find out which ones might help you.



Kathy DeFor checks out books after hours at Elko New Market Library in Elko New Market, Minn., last January. (Carlos Gonzalez/The Minnesota Star Tribune)

Find a group

Libraries have long served as a public service, meaning part of their mission is to be a community connection.

You can make those relationships in many ways, from attending a staff reading of a short story to signing up for a computer tutoring session to joining a knitting club.

Simply go to your public library's events tab and browse their calendar for what's upcoming, which you can segment by date, age group, type, library location and language. You can always stop by in person and ask a librarian, too.

Events could range from family-inclusive storytelling to sessions partnering with Goodwill-Easter Seals to help patrons with their résumés and job searches. While sites like Indeed.com or LinkedIn offer job search and résumé help for free, by attending educational group sessions, you'll also have access to job search professionals that partnering nonprofits bring to help.



Twin brothers Camden Weston, left, and Coffey Weston, 5, right, sifted through books at the Ramsey County Library before story time in Roseville, Minn., in January 2020. (Elizabeth Flores/The Minnesota Star Tribune)

For the kids

Public libraries can serve as a great resource for your children.

[The Hennepin County Library's Let's Read initiative](#) offers one-on-one tutoring for kindergarten through fifth-grade students who do not read at their grade level. According to Duimstra, the child would start with a reading assessment to gauge how far behind they are in

terms of reading level before starting with a tutor who tends to all their needs.

The initiative comes at no cost to the parents and is available at locations including Brookdale, Brooklyn Park, Franklin, Hosmer, North Regional, Oxboro, Pierre Bottineau and Rockford Road. Hiring a private tutor could cost upward of \$50 an hour.

The Hennepin County Library also hosts events that cater to children younger than preschool age. They aim to enhance the children's language acquisition by focusing on the pillars of literacy, which include reading, writing, talking, singing and playing.

At its heart, the public library is a hub of needed resources for its communities. There are certainly more ways you can save money through your public library, and the best way to find out is to talk to staff.

"You might come in for one thing," Duimstra said, "and not be aware of all the other services we offer, too."

Hussein Abulamzi is a freelance writer based in St. Paul. His email is huseinabulamzi@gmail.com.

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✦ ABOUT THE WRITER

Hussein Abulamzi

More from Business

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RETAIL

Twin Cities activists rally crowd at Target HQ to boycott retailer after DEI rollback



Grand Marais Public Library
104 2nd Avenue West | PO Box 280
Grand Marais, MN 55604-0280
Grandmaraislibrary.org | 218.387.1140

Library Director's Report: February 2025

Prepared by: Amanda St John, Library Director

Building:

- The Air Source Heat Pumps are now installed and operational. The library was registering 70°F or higher with the propane set to 67°F and the ASHPs set to 68°F. I will be experimenting with settings to find an overall “comfortable” experience that leverages the electric heat. Three issues arose with the outdoor units: 1) They are creating ice dams and slicks that require regular attention, 2) One outdoor unit required electrical work to protect exposed wires, 3) It is strongly recommended that the unit nearest the front door have a roof installed to protect it from snow fall.
- Some electrical work was needed. We had complaints device chargers were falling out of the outlets suggesting the units were worn. Our electrician confirmed our units are commercial grade with tight connections. I also installed an electrical outlet and data ports in the staff room to accommodate the way we are using it while safety improvements continue.

Programs:

- Ryan and I committed Grand Marais Public Library to participation in a region-wide community read program that would take place later this year and leading into 2026 if the competitive grant is awarded. It will center on the book “I Cheerfully Refuse” by Leif Enger.



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Memo

TO: Library Board of Trustees
FROM: Amanda St. John, Library Director
DATE: February 15, 2025
SUBJECT: Director's review

At the January 2025 Board meeting, Trustees discussed three review tools. There was expressed interest in using a format and scoring rubric that would be helpful to the City and its consultant. Others wanted time before the February meeting to more carefully consider the director's review tool as compared to an organizational one.

Trustees also wanted time to advise the director which metrics from the director's review tools they wanted adapted to the organizational one. Comments were accepted through February 18, 2025. Comments provided combined strengths from each of the review tools—the specificity of the director's reviews with the format of the organizational tool.

In this month's packet, you are receiving a refreshed review tool and what that same content looks like using the format and scoring rubric supplied by the City's HR Consultant.



Grand Marais Public Library
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Trustees' Annual Evaluation of Library Performance

The Grand Marais Public Library increases knowledge, inspires creativity, removes barriers, and builds community across Cook County. We help patrons of all ages and backgrounds explore, learn, create, and connect while supporting literacy and a lifelong love of learning.

This evaluation seeks to assess how well we are fulfilling this mission and how effectively we are executing our strategic plan. The results will spark dialogue between Trustees and the Library Director, and will help clarify expectations about library goals and performance.

A summary of findings will be delivered to the City Administrator to inform the annual review of the Library Director.

Rating Scale for questions 1 through 4:

- 1 - Exceeds expectations
- 2 - Meets expectations
- 3 - More is expected
- 4- Performance not demonstrated

1. Strategic Goals and Priorities.

- Do the current strategic goals adequately reflect the needs of the library and the community it serves?

Response:

Satisfaction with strategic goals and priorities. (1-4 scale): _____

Comments:



2. Goal Implementation

- What is your assessment of the library's progress in achieving its current strategic goals?

Response:

Satisfaction with goal implementation. (1-4 scale): _____

Comments:

3. Budget Effectiveness. Are financial resources allocated responsibly and effectively to achieve the library's objectives? In particular, please consider these major spending categories:

Collection and Technology

- Is the library collection up-to-date and appealing to patrons?
- Does the library make effective use of technology for its own operations?
- Does the library meet the community's technology needs?

Building and Grounds

- Are the building and grounds generally well maintained?

Programming

- Does the library offer appealing programs for all ages on a wide variety of topics?

Response:

Satisfaction with budget effectiveness. (1-4 scale): _____

Comments:



4. Marketing & Publicity. How well does the library keep the public informed about library functions, events, and activities? Please consider:

- Use of local media (WTIP, newspapers, Boreal, etc.).
- Use of library website.

Response:

Satisfaction with marketing and publicity. (1-4 scale): _____

Comments:

5. Successes: What specific aspects of the library's work align with our mission to foster creativity, learning, and connection?

6. Opportunities for improvement:

- Identify where the library is not meeting the needs of its patrons, is missing key opportunities, or is straying from its strategic priorities.

- For each area of concern, please describe the issue, its impact, and what success would look like in this area.



Grand Marais Public Library
 104 2nd Avenue West | PO Box 280
 Grand Marais, MN 55604-0280
 Grandmaraislibrary.org | 218.387.1140

Trustee's Review of Library Performance



Department: Library	Date:
---------------------	-------

Instructions: Utilizing current strategic plan and your own observations of the library's performance, place an "X" in the column under the category that best describes this department's performance in the following areas of responsibility during 2025. Please add **written or typed comments for each category**. Note especially any strengths, weaknesses, and opportunities for improvement.

Strategic Goals and Priorities	Exceeds Expectations	Meets Expectations	More is Expected	Performance Not Demonstrated	Evaluator has no basis for judgment
<ul style="list-style-type: none"> The library maintains strategic goals that adequately reflect the needs of the library and the communities it serves 					
<ul style="list-style-type: none"> Is continually progressing in the achievement of the current strategic goals 					
Comments: <div style="border: 1px solid black; height: 150px; margin-top: 5px;"></div>					
Budget Effectiveness	Exceeds Expectations	Meets Expectations	More is Expected	Performance Not Demonstrated	Evaluator has no basis for judgment
<ul style="list-style-type: none"> Responsibly and effectively allocates financial resources to achieve the strategic goals 					



<ul style="list-style-type: none"> Maintains a collection that is up-to-date and appealing to patrons 					
<ul style="list-style-type: none"> Makes effective use of technology for its own operations 					
<ul style="list-style-type: none"> Meets the community's technology needs 					
<ul style="list-style-type: none"> Maintains the building and grounds 					
<ul style="list-style-type: none"> Offers appealing programs for all ages on a wide variety of topics 					
Comments:					
Marketing & Publicity	Exceeds Expectations	Meets Expectations	More is Expected	Performance Not Demonstrated	Evaluator has no basis for judgment
<ul style="list-style-type: none"> Keeps the public informed about library functions, events, and activities 					



<ul style="list-style-type: none">• Use of local media (WTIP, newspapers, Boreal)					
<ul style="list-style-type: none">• Use of social media and web platforms (Library website, Facebook, Instagram, etc.)					
<p>Comments:</p>					
<p>Successes:</p>					
<ol style="list-style-type: none">1. What specific aspects of the library's work align with our mission to foster creativity, learning and connection? 2. Significant accomplishments this year:					
<p>Opportunities for improvement:</p>					
<ol style="list-style-type: none">1. Where does the library not meet the needs of its patrons, miss key opportunities, or stray from its strategic priorities?					



2. For each area of concern, describe the issue, its impact, and what success would look like in this area?

Overall Performance (Select One Description)	Exceeds Expectations	Meets Expectations	More is Expected	Performance Not Demonstrated
---	---------------------------------	-------------------------------	-----------------------------	---

What overall goals would you recommend for 2026?

Computer Quotes

Quote 1: CDW-G

CDW-G is an online technology retailer for businesses with discounts applied for educational and government organizations like our library.

Dell Optiplex 7420 Plus All in One

Specs: Core i7, 16 GB Ram and 512 GB SSD.

Each: \$1667.35

QTY 8: **\$13,338.80**



Dell OptiPlex 7020 Plus – micro

The micro --

Specs: Core i7, 16 GM Ram, 512 GB SSD

Each: \$1,315.02

Qty 8: \$10,520.16

Monitor

Specs: Dell P2425 H – 24”

Each: \$182.39

Qty 8: \$1,459.12

Monitor mount

Specs: Dell Micro Stand MFS22

Each: \$108.29

Qty 8: \$866.32

Webcam (qty 4)

Specs: VisionTek VTWC20 Webcam, fixed focus

Each: \$37.99

Qty 4: \$151.96

Soundbar

Specs: SB521A for monitor

Each: \$42.74

Qty 1: \$42.74

Total: **\$13,040.30**



Quote 2: Amazon Business

A more current version of the machines we already have could be something like this.

HP EliteOne 840 G9 all-in-one

Specs: i7, 32GB Ram, 512 GB SSD, 23.8" monitor

Each: \$1,774.38

QTY 8: \$14,195.04



Quote 3: Sundew Technology

Sundew Technology is a local company helping us with implementation of the computer replacement plan. Please see the estimates on the following pages.

SUNDEW TECHNICAL SERVICES, LLC		WORK REQUESTED BY
JEREMY RIDLBAUER POB 1057 / 425 W HWY 61 STE C GRAND MARAIS MN 55604-1057 218-370-0733 SUNDEW@BOREAL.ORG HTTP://WWW.SUNDEWTECH.NET		GM LIBRARY
ESTIMATE DATE	1/31/2025	

DESCRIPTION	TYPE	QUANTITY	PRICE	EXTENDED
DELL OPTIPLEX MICRO WITH I-7 PROCESSOR, 16GB RAM AND 500GB SSD	EQUIPMENT	8	1,104.99	8,839.92
DELL PRO 24" MONITOR P2425H	EQUIPMENT	8	185.99	1,487.92
MONITOR MOUNT FOR DELL OPTIPLEX MICRO MFS22	EQUIPMENT	8	114.99	919.92
WEBCAM XPCAM	EQUIPMENT	4	20.99	83.96
DELL UNDER MONITOR SOUNDBAR SB521A	EQUIPMENT	1	45.99	45.99

WE APPRECIATE DOING BUSINESS WITH YOU AND KEEPING IT LOCAL.	TOTAL ESTIMATE \$11,377.71
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TERMS	1.5% MONTHLY CHARGE FOR INVOICES NOT PAID WITHIN 15 DAYS. A 25% RESTOCKING FEE WILL BE CHARGED FOR OPENED AND UNOPENED RETURNS ON ALL ITEMS. A STANDARD HOURLY RATE RETESTING FEE MAY ALSO BE CHARGED FOR SUSPECT RETURNED ITEMS. ESTIMATES ARE ONLY GOOD FOR 7 DAYS.
NET 15	



Grand Marais Public Library
104 2nd Avenue West | PO Box 280
Grand Marais, MN 55604-0280
Grandmaraislibrary.org | 218.387.1140

Memo

TO: Library Board of Trustees
FROM: Amanda St. John, Library Director
DATE: February 21, 2025
SUBJECT: Emergency Exit Quotes

We received two declines for this job and one proposal. I asked for a modification to the proposal, which I expect to be ready for discussion at the February board meeting.