Marais Public Library
Avenue West | PO Box 280
Marais, MN 55604-0280
naraislibrary.org | 218.387.1140

Agenda

Meeting of the Board of Trustees of the Grand Marais Public Library
Date: **Thursday, November 19, 2026 at 5:00 PM**
Location: **Grand Marais Public Library**
Members of the Board may participate in this meeting via electronic means.

A. 5:00 PM Call to Order

B. Roll Call and Introduction of Visitors

C. Open Forum

The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Board members may ask questions of the speaker. With the agreement of the Board, such matters taken up during the open forum may be scheduled on the current agenda or future agenda.

D. Approve Consent Agenda

- Agenda
- Bills
- Minutes (2)

E. Library Director's Report

F. Communication

- **Fund Statement:** St Paul Minnesota Foundation
- **Fund Statement:** Boreal Waters

STANDING ITEM
G. Strategic Plan Implementation

Next meeting is Thursday, December 17 at 5 PM.
The Grand Marais Public Library increases knowledge, inspires creativity, removes barriers, and builds community across Cook County.

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Bills

Acct.#	Description	Category	Expense	Comments
23-Oct				
211				
	Possibilities Quartet	447	$ 1,000.00	#1/27/26
	Michelle Johnson	330	$500.00	#November 2026-Cataloging
	Genes foods	330	$ 53.41	#279758

11/5/2024

Acct.#	Description	Category	Expense	Comments
211				
	Amazon	200	$ 32.24	17FQ-DFMC-9J36
	Amazon	200	$ 24.92	1HCM-44VM-CFQP
	Amazon	200	$ 32.90	17X3-TNKM-MKVN
	Buck's	200	$ 73.25	1059007; 10598409
	Metro Sales	310	$ 84.38	INV2917313
	Two Harbors Public Lib	310	$ 226.80	#42
	Vestis	310	$ 154.31	#2630483906
	Amazon	330	$ 15.99	1F6X-WR4Q-6DDY
	Amazon	447	$ 20.89	1F6X-WR4Q-6DDY
	City of Grand marais	380	$ 466.91	October utilities
	Amazon	435	$ 19.25	1C7L1PK6-C61H
	Amazon	435	$ 24.49	1G3W-JGMX-4DT7
	Minnesota Star Tribune	435	$ 132.11	11/6 - 2/5
	New York Times	435	$ 611.88	345F78E82541
	Amazon	447	$ 96.91	1J46-7KC3-FD9K
0				
211 SUBTOTAL			$ 2,017.23	
215				

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215 SUBTOTAL			$ -	
$ -	**TOTAL**		$2,017.23	

	Description	Category	Expense	Comments
11/12/2026				
211				
	amazon	200	$ 64.47	1JVQ-XMHD-3Y3H
	amazon	200	$ 58.64	116F-HX96-9G47
	amazon	200	$ 12.79	1K67-F3R3-66CX
	amazon	437	$ 75.99	1K67-F3R3-66CX
	amazon	200	$ 112.75	1C3N-CHCQ-W99K
	amazon	447	$ 39.83	1C3N-CHCQ-W99K
	Buck's	200	$ 24.74	#10670486, 10672148, 10673272
	Buck's	200	$ 4.94	#10673828
	Demco	200	$ 236.26	#7881493
	amazon	220	$ 79.95	1QC1-Q4DC-4H9H
	Metro Sales	310	$ 131.91	INV3217980
	Metro Sales	310	$ 150.09	INV3221083
	Vestis	310	$ 234.18	#2630605034
	Arrowhead Broadband	321	$ 207.91	Bill Date 11/02/2026
	Johnson's foods	330	$ 20.70	Team Building Workshop2
	Steve Hargadon	330	$ 99.00	#11092026-1326
	City of GM	380	$ 383.38	October utilities
	Cherry Road	435	$ 60.50	#238653
	Ely Public Library	435	$ 10.00	10/22/2026
	Ingram	435	$ 727.89	#30171139
	Ingram	435	$ 1,066.79	#3058827
	MidAmerica	435	$ 284.45	#0106663
	MidAmerica	435	$ 145.70	#0107809
	New York Times	435	$ 624.00	345F78E82641
	amazon	437	$ 31.85	1141-7LPL-64T4

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	hoopla	437	$ 2,000.00	#509592618
	Midwest	437	$ 21.24	#509595105
	amazon	440	$ 57.47	1FRP-6HJX-C7N1
	Drury Lane Books	447	$ 1,922.70	Date 10/27/2026 SRP
	Ingram	435	$ 170.61	#30327338
	Ingram	437	$ 21.99	#30327338
	Janus Films	447	$ 200.00	#42599
	Buck's	447	$ 39.99	#10674087
	Faronics	449	259.92	Quote#00275235
	Sundew	449	$ 401.97	Invoice dated 10/19/26
VISA	Gkids	447	$ 150.00	Conf#1681
	Amazon	447	130.2	1KmT-PVDN-4NWK
			$ 9,984.60	

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Minutes

Meeting of the Board of Trustees of the Grand Marais Public Library
Thursday, September 24, 2026 | Location: Grand Marais Public Library

A. 5:00 PM Call to Order

B. Roll Call and Introduction of Visitors

Dave Mills (County Commissioner)
Sara McManus (Trustee)
Rev. Enno Limvere (Trustee)
Michael Garry (City Council)
Samantha Savoie (Trustee)
Kevin LeVoir (Trustee)
Elektra Branwen (Library Director)

C. Oath of Office: Samantha Savoie

D. Open Forum: No Visitors

E. Approve Consent Agenda

- Approve Agenda
- Approve Minutes
- Approve Payment of Bills
- Moved by Michael Garry, Seconded by Kevin LeVoir

F. Library Director's Report: Elektra Branwen, Library Director

- **Capital Fund/Depreciation** Next steps: City will provide two budget projections for consideration.
- **Building:** Boilers were serviced.
- **Youth Services:** Restarting story time on Thursday mornings.
- **Staffing:** Library is now fully staffed.
- **Outreach:**
  - Participated in Community Baby Shower and shared library services.
  - Building connections with homeschool families and groups.
- **Launched Website:** Website updated to comply with new legal requirements and improve ADA accessibility.
- **Department Goals:** Discussed current goals, which resulted from last year's library performance review process:
  - Team Building
  - Board Financial Management

G. New Business

- **Annual Performance Review:** Deadline for trustees to fill out review is October 8th

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H. Standing Item

- Strategic Plan – Shane Steele will report at the next meeting on boilers.

G. Communications

- St. Paul MN Foundation: Fund Statement was shared.

Adjourned at 5:12

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Minutes

Meeting of the Board of Trustees of the Grand Marais Public Library
Thursday, October 22, 2026 | Location: Grand Marais Public Library

A. 5:00 PM Call to Order

B. Oath of Office, Roll Call and Introduction of Visitors:

Dave Mills (County Commissioner)
Sara McManus (Trustee)
Rev. Enno Limvere (Trustee)
Sue McCloughan (Trustee)
Shane Steele (Sustainability Coordinator)
Michael Garry (City Council)
Samantha Savoie (Trustee)
Kevin LeVoir (Trustee)
Elektra Branwen (Library Director)

C. Open Forum: No Guests

D. Approve Consent Agenda

- Approve Agenda
- Approve Payment of Bills
- **Motion to approve as is by Michael Garry, Seconded by Sue McCloughan, Approved unanimously.**

E. Boiler Plate Update, Shane Steele, City of Grand Marais Sustainability Coordinator

- Air Source Heat Pump technology is not ready for commercial use and would double project costs.
- Purchase and installation costs for electric or propane boilers were estimated at $22,000–$26,000. However, the electric system would require additional infrastructure upgrades to accommodate the increased load and the cost has not yet been determined.
- Trustees discussed the available options in terms of total project costs, fuel costs and price volatility, and long-term considerations for future boiler replacement. Discussion also included whether investing in electric heating infrastructure through this project would advance the library's sustainability goals best. **Trustees requested an estimate for electric panel upgrades.**

F. Old Business

- Library Annual Performance Review: **Motion by Rev. Enno Limvere to adopt as presented, seconded by Sue McCloughan, approved unanimously.**

G. Library Director's Report: Elektra Branwen, Library Director

- Computer Installation for Staff and Public Ribbon Cutting on November 20
- Marketing materials expenses will be moved to the Advertising line to reflect investment in that.
- Staff Development – Consultant-led workshop scheduled for building the team. Staff meetings now include community resources component to improve referrals from library staff. In November, Justice North will present.

H. Communications

- St. Paul MN Foundation: Fund Statement was shared.

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Standing Item

- Strategic Plan – Shane Steele will report at the next meeting on boilers.

Adjourned at 5:44

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CITY OF GRAND MARAIS INVESTMENTS
September 2026

FUND	INVESTMENT	DATE OF PURCHASE	MATURITY DATE	INTEREST RATE	BEGINNING BALANCE	PURCHASE	INTEREST RECEIVED	REDEMPTION	ENDING BALANCE	
215- Library Restricted										
LMCIT	4M Fund			5.250%	40,889.86		124.46		41,014.32	215-10101
M. Lacey	NSFCU	09/23/04		0.500%	18,561.83		7.63		18,569.46	215-10101
Patronage R	NSFCU			10.000%	2,982.74		23.46		3,006.20	215-10101
SSB	SECSB MM			0.900%	0.00				0.00	215-10104
LMCIT	4M Fund			5.250%	198,456.29		603.96		199,060.25	215-10104
										$261,650.23
									62,589.98	215-10101
									199,060.25	215-10104

CITY OF GRAND MARAIS

City of Grand Marais Balance Sheet

Current Period: September 2026

Account Descr		Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	2026 YTD Bal
211 LIBRARY							
LIBRARY							
G 211-10100	Cash	$393,157.18	$1,477.72	$42,851.87	$493,276.36	$305,661.54	$580,772.00
G 211-10200	Petty Cash	$23.00	$0.00	$0.00	$0.00	$0.00	$23.00
G 211-11500	Accounts Receiv	-$26.50	$0.00	$21.00	$2.00	$59.49	-$83.99
G 211-11800	Return Checks	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 211-15500	Prepaid Items	$5,542.32	$0.00	$0.00	$0.00	$0.00	$5,542.32
G 211-20200	Accounts Payabl	-$2,115.96	$0.00	$0.00	$2,057.45	$0.00	-$58.51
G 211-20202	Accounts Payabl	-$13,148.52	$0.00	$0.00	$0.00	$0.00	-$13,148.52
G 211-20203	AP Compensated	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 211-20800	Taxes Due (Stat	-$34.00	$72.00	$64.90	$460.00	$466.62	-$40.62
G 211-25300	Unassigned Fund	-$377,855.20	$42,779.87	$1,391.82	$305,199.54	$494,807.70	-$567,463.36
G 211-25301	Nonspendable F	-$5,542.32	$0.00	$0.00	$0.00	$0.00	-$5,542.32
LIBRARY		$0.00	$44,329.59	$44,329.59	$800,995.35	$800,995.35	$0.00
211 LIBRARY		$0.00	$44,329.59	$44,329.59	$800,995.35	$800,995.35	$0.00

CITY OF GRAND MARAIS

City of Grand Marais Balance Sheet

Current Period: September 2026

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	2026 YTD Bal
215 LIBRARY RESTRICTED FUND						
LIBRARY RESTRICTED FUND						
G 215-10100 Cash	$1,306.32	$0.89	$702.45	$66,298.62	$63,253.20	$4,351.74
G 215-10101 MONEY MARKET	$61,169.40	$155.55	$0.00	$1,420.58	$0.00	$62,589.98
G 215-10102 CASH-RESTRICT	$194,414.39	$603.96	$0.00	$4,645.86	$0.00	$199,060.25
G 215-10104 Cash - Reserve	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 215-11500 Accounts Receiv	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 215-15500 Prepaid Items	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 215-20200 Accounts Payabl	-$25.25	$0.00	$0.00	$25.25	$0.00	$0.00
G 215-20700 Due to Other Fu	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 215-25300 Unassigned Fund	-$56,268.87	$702.45	$156.44	$22,785.81	$24,277.06	-$57,760.12
G 215-25301 Nonspendable F	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 215-25306 Retricted Fund B	-$118,500.00	$0.00	$0.00	$0.00	$0.00	-$118,500.00
G 215-25307 Unassigned-Hma	-$6,345.99	$0.00	$603.96	$41,467.39	$46,113.25	-$10,991.85
G 215-25317 Asd Fd-Ins. Rese	-$10,000.00	$0.00	$0.00	$0.00	$0.00	-$10,000.00
G 215-25320 Asd Fd-Carpet	-$38,250.00	$0.00	$0.00	$0.00	$3,000.00	-$41,250.00
G 215-25326 Assigned Fnd Bal	-$27,500.00	$0.00	$0.00	$0.00	$0.00	-$27,500.00
G 215-25328 Asd Fd-Lib Impro	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
LIBRARY RESTRICTED FUND	$0.00	$1,462.85	$1,462.85	$136,643.51	$136,643.51	$0.00
215 LIBRARY RESTRICTED FUN	$0.00	$1,462.85	$1,462.85	$136,643.51	$136,643.51	$0.00

CITY OF GRAND MARAIS

City of Grand Marais Revenue Guideline

Current Period: September 2026

Current Qtr: 3

Account	Descr	2026 Budget	September 2026 Amt	2026 YTD Amt	2026 YTD Balance	2026 % of Budget	2025 YTD Amt
211 LIBRARY							
00000 General Departments							
R 211-00000-33100	Federal Grants an	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 211-00000-33620	Other County Gran	$222,587.00	$0.00	$222,587.00	$0.00	100.00%	$220,410.00
R 211-00000-34109	Miscellaneous Serv	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 211-00000-35103	Library Fines	$0.00	$17.00	$129.70	-$129.70	0.00%	$142.55
R 211-00000-36210	Interest Earnings	$0.00	$77.84	$562.30	-$562.30	0.00%	$0.00
R 211-00000-36222	Copies Charged	$5,750.00	$803.90	$5,853.62	-$103.62	101.80%	$5,222.20
R 211-00000-36224	Book Replacement	$0.00	$63.93	$303.17	-$303.17	0.00%	$283.47
R 211-00000-36225	Library Card Repla	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 211-00000-36226	Out of State Libra	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 211-00000-36230	Contributions and	$0.00	$117.15	$1,013.15	-$1,013.15	0.00%	$1,326.02
R 211-00000-36231	Other Grants	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 211-00000-36239	ALS Crossover Rei	$0.00	$312.00	$312.00	-$312.00	0.00%	$0.00
R 211-00000-36243	ALS Postage Reim	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 211-00000-39201	Transfer from Gen	$252,530.00	$0.00	$252,529.98	$0.02	100.00%	$250,900.18
R 211-00000-39206	Transfer From Haz	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 211-00000-39210	Transfer From Lib	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
00000 General Departments		$480,867.00	$1,391.82	$483,290.92	-$2,423.92		$478,284.42
211 LIBRARY		$480,867.00	$1,391.82	$483,290.92	-$2,423.92		$478,284.42

CITY OF GRAND MARAIS

City of Grand Marais Revenue Guideline

Current Period: September 2026

Current Qtr: 3

Account	Descr	2026 Budget	September 2026 Amt	2026 YTD Amt	2026 YTD Balance	2026 % of Budget	2025 YTD Amt
215 LIBRARY RESTRICTED FUND							
00000 General Departments							
R 215-00000-33620	Other County Gran	$1,000.00	$0.00	$1,000.00	$0.00	100.00%	$1,000.00
R 215-00000-36210	Interest Earnings	$0.00	$156.44	$1,454.17	-$1,454.17	0.00%	$1,860.62
R 215-00000-36230	Contributions and	$0.00	$0.00	$19,505.87	-$19,505.87	0.00%	$16,267.71
R 215-00000-36231	Other Grants	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 215-00000-36236	Minnesota Founda	$0.00	$0.00	$1,691.77	-$1,691.77	0.00%	$1,533.54
R 215-00000-36238	Margret Lacey Me	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 215-00000-36239	ALS Crossover Rei	$0.00	$0.00	$1,600.00	-$1,600.00	0.00%	$2,610.00
R 215-00000-36240	Insurance Refund	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 215-00000-36242	ALS Best Sellers Pl	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 215-00000-39201	Transfer from Gen	$1,000.00	$0.00	$1,000.00	$0.00	100.00%	$1,000.00
R 215-00000-39205	Transfer From Libr	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
00000 General Departments		$2,000.00	$156.44	$26,251.81	-$24,251.81		$24,271.87
45508 Special Collections							
R 215-45508-36210	Interest Earnings	$0.00	$603.96	$4,645.86	-$4,645.86	0.00%	$4,814.23
R 215-45508-39206	Transfer From Haz	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
45508 Special Collections		$0.00	$603.96	$4,645.86	-$4,645.86		$4,814.23
215 LIBRARY RESTRICTED FUND		$2,000.00	$760.40	$30,897.67	-$28,897.67		$29,086.10

CITY OF GRAND MARAIS

City of Grand Marais Expenditure Guideline

Current Period: September 2026

F	Account	Descr	2026 Budget	September 2026 Amt	2026 YTD Amt	2026 Balance	2026 % of Budget	[	2025 YTD Amt
211 LIBRARY									
45500 Libraries (GENERAL)									
E	211-45500-101	Salary (Full-Time Emp	$185,082.00	$13,796.06	$105,086.92	$79,995.08	56.78%		$118,277.88
E	211-45500-103	Salary (Part-Time Em	$94,398.00	$8,597.16	$66,794.16	$27,603.84	70.76%		$65,942.58
E	211-45500-105	Overtime	$0.00	$27.42	$1,254.17	-$1,254.17	0.00%		$1,635.93
E	211-45500-109	Salary(Maintenance)	$1,800.00	$57.28	$1,154.59	$645.41	64.14%		$743.53
E	211-45500-111	Salary - Clean	$7,100.00	$0.00	$3,729.60	$3,370.40	52.53%		$4,208.88
E	211-45500-121	PERA	$21,629.00	$1,685.83	$13,351.46	$8,277.54	61.73%		$14,169.29
E	211-45500-122	FICA	$17,880.00	$1,324.46	$10,614.87	$7,265.13	59.37%		$11,382.02
E	211-45500-125	Medicare	$4,293.00	$309.76	$2,482.52	$1,810.48	57.83%		$2,661.85
E	211-45500-126	MN Medical Leave	$0.00	$68.54	$542.92	-$542.92	0.00%		$0.00
E	211-45500-127	MN Family Leave	$0.00	$30.34	$240.33	-$240.33	0.00%		$0.00
E	211-45500-131	Employer Paid Health	$50,889.00	$3,335.94	$21,317.25	$29,571.75	41.89%		$22,103.09
E	211-45500-133	Employer Paid Life	$495.00	$44.50	$319.57	$175.43	64.56%		$248.00
E	211-45500-140	Unemployment Comp	$0.00	$0.00	$3,154.20	-$3,154.20	0.00%		$251.73
E	211-45500-150	Worker s Comp (GEN	$1,600.00	$0.00	$673.88	$1,619.43	-1.21%		$1,133.21
E	211-45500-200	Office Supplies (GENE	$6,000.00	$147.39	$2,061.49	$2,728.51	54.52%		$4,358.02
E	211-45500-217	Heating Fuel	$4,200.00	$0.00	$1,227.32	$2,972.68	29.22%		$1,313.75
E	211-45500-220	Repair/Maint Supply (	$1,000.00	$0.00	$2,699.67	-$1,699.67	269.97%		$475.29
E	211-45500-221	Equipment Parts/Buili	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E	211-45500-310	Service Agreements	$11,400.00	$1,615.50	$7,072.60	$4,327.40	62.04%		$7,474.30
E	211-45500-321	Telephone	$2,500.00	$213.12	$2,005.95	$283.99	88.64%		$1,856.26
E	211-45500-322	Postage	$75.00	$0.00	$56.73	$10.12	86.51%		$45.83
E	211-45500-330	Transportation/School	$4,800.00	$0.00	$1,627.97	$2,775.63	42.17%		$1,214.59
E	211-45500-340	Advertising	$600.00	$0.00	$568.00	$32.00	94.67%		$537.76
E	211-45500-360	Insurance (GENERAL)	$10,000.00	$7,981.72	$7,981.72	$2,018.28	79.82%		$0.00
E	211-45500-380	Utility Services (GENE	$7,000.00	$439.82	$4,926.19	$2,073.81	70.37%		$1,813.62
E	211-45500-428	Cash Short	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E	211-45500-430	Miscellaneous (GENE	$300.00	$0.00	$0.00	$300.00	0.00%		$305.10
E	211-45500-435	Books, Periodicals	$28,500.00	$2,108.84	$17,199.29	$10,229.17	64.11%		$19,521.29
E	211-45500-436	Membership Dues	$575.00	$0.00	$554.60	$20.40	96.45%		$410.00
E	211-45500-437	Audio Visual / DVD	$4,000.00	$32.92	$1,645.01	$2,130.31	46.74%		$822.09
E	211-45500-440	Other Physical Items	$250.00	$0.00	$475.42	-$225.42	190.17%		$0.00
E	211-45500-444	Electronic Books, Peri	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E	211-45500-447	Programming	$12,000.00	$851.31	$8,078.40	$3,789.24	68.42%		$371.91
E	211-45500-449	Automation	$2,500.00	$111.96	$2,983.25	-$1,963.33	178.53%		$1,430.48
E	211-45500-520	Capital Outlay (Buildi	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E	211-45500-580	Capital Outlay (Equip	$0.00	$0.00	$8,102.71	-$8,102.71	0.00%		$0.00
45500 Libraries (GENERAL)			$480,866.00	$42,779.87	$299,982.76	$176,843.28			$284,708.28
211 LIBRARY			$480,866.00	$42,779.87	$299,982.76	$176,843.28			$284,708.28

CITY OF GRAND MARAIS

City of Grand Marais Expenditure Guideline

Current Period: September 2026

F	Account	Descr	2026 Budget	September 2026 Amt	2026 YTD Amt	2026 Balance	2026 % of Budget	I	2025 YTD Amt
215 LIBRARY RESTRICTED FUND									
45500 Libraries (GENERAL)									
E	215-45500-200	Office Supplies (GENE	$0.00	$0.00	$0.00	$0.00	0.00%		$76.04
E	215-45500-220	Repair/Maint Supply (	$0.00	$0.00	$0.00	$0.00	0.00%		$1,172.58
E	215-45500-221	Equipment Parts/Buili	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E	215-45500-225	Landscaping Materials	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E	215-45500-304	Attorney(Civil)	$0.00	$472.50	$1,237.50	-$1,237.50	0.00%		$14,383.57
E	215-45500-330	Transportation/School	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E	215-45500-430	Miscellaneous (GENE	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E	215-45500-435	Books, Periodicals	$0.00	$0.00	$0.00	$0.00	0.00%		$1,293.92
E	215-45500-436	Membership Dues	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E	215-45500-437	Audio Visual / DVD	$0.00	$229.95	$1,803.19	-$1,803.19	0.00%		$0.00
E	215-45500-438	Donations-Other Orga	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E	215-45500-444	Electronic Books, Peri	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E	215-45500-447	Programming	$0.00	$0.00	$2,550.00	-$2,550.00	0.00%		$8,522.91
E	215-45500-449	Automation	$0.00	$0.00	$0.00	$0.00	0.00%		$4,759.56
E	215-45500-520	Capital Outlay (Buildi	$2,000.00	$0.00	$0.00	$2,000.00	0.00%		$0.00
E	215-45500-560	Capital Outlay (Furnit	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E	215-45500-580	Capital Outlay (Equip	$0.00	$0.00	$16,169.87	-$16,169.87	0.00%		$0.00
E	215-45500-590	Capital Outlay Books	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E	215-45500-711	Transfer to Library Fu	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
45500 Libraries (GENERAL)			$2,000.00	$702.45	$21,760.56	-$19,760.56			$30,208.58
45508 Special Collections									
E	215-45508-228	Repair & Maintenance	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E	215-45508-302	Architects Fees	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E	215-45508-304	Attorney(Civil)	$0.00	$0.00	$0.00	$0.00	0.00%		$5,162.50
E	215-45508-447	Programming	$0.00	$0.00	$0.00	$0.00	0.00%		$500.00
E	215-45508-520	Capital Outlay (Buildi	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E	215-45508-523	Capital Outlay (Land)	$0.00	$0.00	$0.00	$0.00	0.00%		$5,302.00
E	215-45508-560	Capital Outlay (Furnit	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E	215-45508-580	Capital Outlay (Equip	$0.00	$0.00	$0.00	$0.00	0.00%		$49,421.70
45508 Special Collections			$0.00	$0.00	$0.00	$0.00			$60,386.20
215 LIBRARY RESTRICTED FUND			$2,000.00	$702.45	$21,760.56	-$19,760.56			$90,594.78

Marais Public Library
Avenue West | PO Box 280
Marais, MN 55604-0280
naraislibrary.org | 218.387.1140

Library Director's Report: November 2026

Prepared by: Elektra Branwen, Library Director

Board Update	Trustee Kevin LeVoir has completed two consecutive full terms of service as a city representative on the Library Board. During his six years of service, the library has navigated significant challenges and continued to expand and deliver meaningful programs and services to the community. We are grateful for his thoughtful participation, perspective, and commitment to the library. The City has posted the opening for the upcoming vacancy, and the process of recruiting and appointing a new Board member is underway.
Boiler Update	Sustainability Coordinator Shane Steele is pursuing an estimate for the electrical work needed to implement an electric boiler system at the library and plans to meet with Trustees again in December.
Collection Development	We've been aiming for a January roll-out of Hoopla--the local collection eBooks, eAudios, streamed music and movies. Work includes agreements, configuration, promotion, and accounting.

Elektra Branwen
104 2nd Avenue West
PO Box 280
Grand Marais, MN 55604

SAINT PAUL & MINNESOTA FOUNDATION

Fund Statement

370 Wabasha Street North, Suite 300
Saint Paul, MN 55102

651.224.5463 | philanthropy@spmcf.org

September 1, 2026 - September 30, 2026
Prepared on: October 30, 2026

Enclosed are the statements for the following fund(s):

Fund Name	Fund #	Legacy Fund #
The Grand Marais Public Library Endowment Fund	182315	5330

Thank you for choosing the Saint Paul & Minnesota Foundation for your philanthropic goals.
To access your fund online, please visit the DonorView website at https://spmf.iphiview.com/spmf.

For questions about this statement, please contact:
Tod Herskovitz 651-325-4208 tod.herskovitz@spmcf.org

Fund Activity Summary

Beginning Balance (September 1, 2026)	**$54,202.62**
Contributions	
Contributions	$0.00
Grants	
Grants Paid	$0.00
Grants Returned [1]	$0.00
Investments	
Interest & Dividends	$100.26
Realized & Unrealized Gain (Loss) [2]	($620.79)
Administrative Fees	
Administrative Fees [3]	$0.00
Other Income (Expense) [4]	
Other Income	$0.00
Other (Expense)	$0.00
Ending Balance (September 30, 2026)	**$53,682.09**
Approved Grants to be Paid at a Future Date	$0.00
Uncommitted Balance [5]	**$53,682.09**

Investment Holdings and Performance [6] [7] [8]

			YTD	1 Year	3 Year	5 Year
Asset Detail	$	%		(Annualized)		
SPMF Multi-Asset Endowment Portfolio	$53,682.09	100.00				
Total	**$53,682.09**					

Available to Grant

Amount Available to Grant Carried Over from Previous Year	$0.00
Spending Policy Calculation for Current Year [9]	$2,063.13
Administrative Fees	($371.36)
Grants (Paid) Returned in Current Year	($1,691.77)
Amount Available to Grant as of September 30, 2026	**$0.00**
Grants Scheduled to Be Paid in the Current Year	$0.00
Pending Amount Available to Grant as of September 30, 2026	**$0.00**

SAINT PAUL & MINNESOTA FOUNDATION

Fund Statement Terms

Please note: some definitions outlined below may not be applicable for your Fund.

1. Grants returned is when a grant payment is returned to the Foundation and added back to a fund. Grants may be returned for a variety of reasons (e.g. the organization is unable to accept the funds or use the funds for the specified purpose).

2. Realized & unrealized gain (loss) may include gains or losses from the sale of assets in the investment portfolio(s) in which your fund is invested; gains or losses from a stock or mutual fund gift between the time it was received in our account and when it was sold; changes in the market value associated with the investment holdings in the investment portfolio(s) in which your fund is invested. These gains or losses are net of investment management expenses in the investment portfolio(s) in which your fund is invested. Investment expenses are the costs for related staff time, investment consultants, investment software, and taxes. Investment expenses are assessed monthly.

3. Administrative fees are assessed to cover the expenses of managing and maintaining funds and related staff time. Administrative fees allow the Saint Paul & Minnesota Foundation to continue our work in inspiring generosity, investing in community-led solutions, and advancing equity. For nonpermanent funds, administrative fees are assessed quarterly in the month after the previous quarter for most funds. For permanent funds, administrative fees are assessed annually in the first quarter of the year.

4. Other income (expense) is where accounts receivable and other credits or expenses are listed (e.g. Program Related Investment (PRI) interest, investment transfers).

5. Uncommitted balance is the total of fund assets less any grants scheduled.

6. Investment holdings are the different investment portfolios or accounts in which a fund may have assets. The holdings percentages may differ from selected investment allocations due to the nature and timing of investments and assets moving into and out of a fund. Visit the DonorView website to see or change investment allocations, if applicable.

7. Investment performance is the overall performance for the investment portfolio(s) in which your fund is invested. Performance detail is shown in the quarterly statement.

8. Cash balances are short-term in nature and do not include money market investments. A positive cash amount is the result of a gift waiting to be invested in the fund's selected investment portfolio(s). A negative cash amount is a grant and/or fee that was paid during the month and will be moved out of the fund's investment portfolio(s). Cash transactions occur on the 1st business day of the month. This may not be applicable in a statement if there is no such activity in the fund during the statement timeframe.

9. The current spending policy is 5 percent of the 21-quarter rolling average of a fund's market value. The amount to be distributed in the current year is calculated in the first quarter of the year with December 31 of the previous year as the last measurement point. Administrative fees are deducted before delivery of the annual distribution.

BOREAL WATERS
COMMUNITY FOUNDATION

Dear Fund Holder,

As we close out the third quarter of 2026, I want to thank you for your continued partnership. Whether you hold a donor-advised fund, organizational endowment, designated fund, field-of-interest fund, or an unrestricted fund, you're part of a collective effort making a meaningful difference in communities across the Northland.

In 2026 alone, more than **$4.3 million in grants** and **$705,000 in scholarships** have flowed into our region, supporting students, community organizations, and projects that address local needs and create new opportunities. **Together, that's more than $5 million making a difference across our communities!**

We have been working hard to increase grant and scholarship amounts and introduced multi-year grants to support more ambitious projects and meaningful community impact. Your fund helps make this possible, and we're grateful to partner with you in supporting our region.

Through the generosity of fund holders like you, we continue to connect local resources with the people and organizations making a difference across our Northland communities. As year-end approaches, we invite you to consider how you'd like to build on that impact—not only through your own giving, but by encouraging others to join you.

Share your fund's story and invite friends, family, or colleagues to contribute. Make a personal year-end gift through:

- Qualified Charitable Distribution (QCD) from your IRA
- Gift of appreciated stock
- Cash or check contribution

Together, we can expand the reach of your fund and direct more resources toward the causes and communities you care about. Thank you for your continued partnership and for the role you play in making our region a better place to live.

And please don't hesitate to reach out with any questions regarding your attached statement.

With gratitude,



Jessica

Jessica Peterson | *Development Director*
jessica@borealwaters.org

BOREAL WATERS
COMMUNITY FOUNDATION

STATEMENT OF ACTIVITY
Grand Marais Public Library Fund Agency
FOR ACTIVITY FROM January 01, 2026
THROUGH September 30, 2026

Beginning Fund Balance	**$ 35,399.64**

Receipts

Dividends on Investments	$ 427.43
Investment Interest	$ 17.41
Realized Gain/Loss on Invest	$ 894.09
Unrealized Gain/Loss on Invest	$ 2,236.09
Total Receipts	**$ 3,575.02**

Distributions

Foundation Administrative Fees	$ 281.93
Investment Management Fees	$ 32.04
Total Distributions	**$ 313.97**

Ending Fund Balance	**$ 38,660.69**

Grants

Grantee	Date	Amount
n/a	n/a	$n/a

Please note: In the grant listing, a negative amount indicates a grant refund or cancellation. For more information, contact us at finance@borealwaters.org.

BOREAL WATERS
COMMUNITY FOUNDATION

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And please don't hesitate to reach out with any questions regarding your attached statement.

With gratitude,



Jessica

Jessica Peterson | *Development Director*
jessica@borealwaters.org

BOREAL WATERS
COMMUNITY FOUNDATION

STATEMENT OF ACTIVITY
Grand Marais Public Library Fund
FOR ACTIVITY FROM January 01, 2026
THROUGH September 30, 2026

Beginning Fund Balance	**$ 152,493.39**

Receipts

Dividends on Investments	$ 1,841.43
Investment Interest	$ 75.06
Realized Gain/Loss on Invest	$ 3,851.55
Unrealized Gain/Loss on Invest	$ 9,632.25
Total Receipts	**$ 15,400.29**

Distributions

Foundation Administrative Fees	$ 1,214.46
Investment Management Fees	$ 138.06
Total Distributions	**$ 1,352.52**

Ending Fund Balance	**$ 166,541.16**

Grants

Grantee	Date	Amount
n/a	n/a	$n/a

Please note: In the grant listing, a negative amount indicates a grant refund or cancellation. For more information, contact us at finance@borealwaters.org.

BOREAL WATERS
COMMUNITY FOUNDATION

STATEMENT OF ACTIVITY
Grand Marais Public Library Fund COMBINED
FOR ACTIVITY FROM January 01, 2026
THROUGH September 30, 2026

Beginning Fund Balance	**$ 187,893.03**

Receipts

Dividends on Investments	$ 2,268.86
Investment Interest	$ 92.47
Realized Gain/Loss on Invest	$ 4,745.64
Unrealized Gain/Loss on Invest	$ 11,868.34
Total Receipts	**$ 18,975.31**

Distributions

Foundation Administrative Fees	$ 1,496.39
Investment Management Fees	$ 170.10
Total Distributions	**$ 1,666.49**

Ending Fund Balance	**$ 205,201.85**

Grants

Grantee	Date	Amount
n/a	n/a	$n/a

Please note: In the grant listing, a negative amount indicates a grant refund or cancellation. For more information, contact us at finance@borealwaters.org.

Library Strategic Plan | 2024 - 2027

Approved By: Library Board of Trustees
Adoption Date: February 2024

Focus Area 1: The Library inspires robust community involvement

The Library attracts a wide range of stakeholders to participate in its vitality, by establishing relationships with the next generation of library users, strengthening relationships with communities and groups that have cultural or physical barriers to enjoying the library, and forging new strategic partnerships with local businesses.

Action items:

- Survey the community (what services do you want, what groups are underserved)
- Request meeting(s) with Grand Portage Community leaders to find partnership opportunities
- Visit classrooms countywide to promote services and generate ideas for new services
- Create a user guide for people wanting to access library services
- Promote library services directly to underserved groups
- Establish strategic partnerships with 3 businesses to provide extended service
- Collaborate with 3 largest J-1 visa sponsors to welcome workers and promote services

Focus Area 2: The Library leadership uses financial resources wisely to honor public and private contributions

Library Leadership uses contributions in combination with levied funds to ensure the continuous development of services, supporting personal development of all Cook County residents. To honor public and private contributions the plan will include commitments to 3 key areas:

1. Professional board training on their role in capital planning
2. Regular review of contributions and levied funds to achieve strategic goals
3. Publicize the plan and results

Progress included:

- Provided training for board members on their role in capital planning
- Developed a policy for allocating contributions
- Instituted annual board review of contributions & levied funding's dynamic application to further strategic goals

Opportunities:

- Publicize quarterly and annual updates highlighting the use of contributions & levied funds

Focus Area 3: The Library provides staff and leadership the environment and resources they need to provide quality service

The Library supports staff in providing quality service to the community by investing in staff training and development opportunities, as well as the facility, its furnishings, and technologies.

Action items:

Identify and replace top 5 tech items/furnishings to improve staff productivity
Facility investments
Trustees and staff develop a 10-year plan for the facility
Staff Development

Completed actions:

- Replaced Interior Lighting
- Installed silent alarms.
- Installed a security door between the staff and public areas.
- Installed professional security cameras.
- Replaced Staff PCs.
- Explored building modifications to improve safety and security.
- Implemented installation of home security camera system.
- Explored installation of an additional emergency exit.
- Replacing Public PCs—completed

In progress:

- Boiler replacement project.
- Establishing a Capital Fund
- Implementing 2-year Team Development work with consultant support

Focus Area 4: The Library provides service to underrepresented and underserved parts of the county

Every community member feels welcome and encouraged to take advantage of library services that meet their needs.

Action items:

- Promote mail-a-book service
- Conduct pop-up library events
- Augment collection to attract underserved members of the county.
- Host events that attract underrepresented and underserved members of the county